



U.S. General Services Administration

Federal Strategic Sourcing Initiative (FSSI) for Office Supplies Fourth Generation (OS4)

We will begin at 2:05pm.

January 2022

Meeting Agenda

- GSA /OS4 Overview
- Ordering Procedures
- Setting up a BPA
- GSAAdvantage & Ebuy
- Points of Contact



General Services Administration

- **Public Buildings Service (PBS)**- Responsible for the construction and maintenance of federal buildings. Secures office space for federal agencies in government-owned or commercial buildings.
- **Federal Acquisition Service (FAS)**- Responsible for providing logistical, travel, vehicle leasing and acquisition solutions to government entities.

We are located in GSA's Region 2 Northeast and Caribbean Region.

This webinar provides detailed information and training on how to order supplies through the FSSI OS4 Purchase Channel.

***For more information please
contact: fssi.officesupplies@gsa.gov.**

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**CASE Customer & Stakeholder Engagement Division
GSA Region 2**

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212-264-0359 (office)

(for CLPs (certificates), FSSI Presentation)

GSA Vision (FAS)

To operate a customer-focused enterprise dedicated to achieving acquisition effectiveness, efficiency and compliance, resulting in significant financial benefit for taxpayers through reduced costs of acquiring goods and service.



What We Do

Provide Customer Relationship and Marketing support to internal and external customers, build brand recognition and increase visibility.



How We Get the Word Out



Why We Do What We Do

CASE (Office of Customer and Stakeholder Engagement) is responsible for providing a “human touch” to the acquisition process, working in cooperation with all of the other GSA Divisions to promote customer loyalty and increase utilization.



FSSI OVERVIEW



FSSI OS4 Overview

- OS4 consists of two SINs: 339940OS4 and 339940OVER.
 - 339940OS4 is an Office Supplies and Services solution.
 - 339940OVER is an Overseas solution with direct delivery.
- Both SINs are continuously open to new offers.
- A list of current contractors can be found at www.gsa.gov/os4.

OS4 Solution Vendors

(VISIBLE ON SIN 339940OS4)

10GFEDSUPPLY, LLC

ACCESS PRODUCTS, INC

ALL-CITI TONER INC.

AMERISYS, INC.

ASE DIRECT, INC.

AUTOMATION AIDS, INC.

BALL OFFICE PRODUCTS, LLC

BLUEBAY OFFICE INC

CAPSTONE OFFICE PRODUCTS, LLC

CARTRIDGE SAVERS, INC.

DOCUMENT IMAGING DIMENSIONS INC.

EME SOLUTIONS, INC

ENTERPRISE TECHNOLOGY SOLUTIONS, INC.

GOVERNMENT OFFICE TECHNOLOGIES LLC

JACOBS GARDNER SUPPLY CO., INC.

L C INDUSTRIES INC.

MINTON-JONES COMPANY

MONO MACHINES LLC

MYRIAD GREEYN LLC

NEW CENTURY IMAGING, INC.

NORTHEAST OFFICE SUPPLY COMPANY, LLC

OFFICE DEPOT INC.

PACIFIC INK, INC.

PACIFIC NORTHWEST BUSINESS PRODUCTS, INC.

PACIFIC OFFICE SOLUTIONS, LLC

PASHUPATI, LTD.

PERFECT OUTPUT, LLC

SHELBY DISTRIBUTIONS INC.

SITA BUSINESS SYSTEMS, INC.

STAPLES, INC.

STERILE SERVICES CO.

STERLING BUSINESS MACHINES, INC.

TERA CONSULTING INC

THE OFFICE GROUP INC

WECSYS LLC

ZAPOPAN BUSINESS GROUP LLC

OS4 Solution Vendors

The list is updated frequently. For the updated list of vendors, please see GSA eLibrary.

Major new features:

- Real time order status! – Find out where your order is in real time.
- Convenience fees – No longer be limited by minimum orders – vendors will ship orders below minimum order amount for a shipping fee.
- Max order amount increased from \$150k to \$250k per order (for new SINs)

OS4 Goals

- Achieve savings Capture data
- Enable achievement of socio-economic goals
 - Increase SB usage by 5%
- Drive compliance with mandates & regulations
- Make green products available and easy to purchase
- Conform with Agency business practices
- Be easy to use

OS4 Discounts

- OS4 Delivery Order size discounts
 - Consolidate orders and save as discounts are triggered on individual orders starting at \$25.00 for some vendors
 - Discounts for some vendors start at \$300
 - Discounts increase at \$1,000, \$3,000, \$5,000, and \$10,000 orders depending on contractor

Ordering Procedure For Orders At Or Below the Micro Purchase Threshold

- Attempt to distribute orders among multiple OS4 contractors
 - Order minimums are currently up to \$100, but some vendors may have lower minimums
 - Smaller orders may be placed, but a small convenience fee may be incurred
- As part of the government's sustainable ("green") mandates, place larger orders to reduce the number of deliveries and transactions

What if the office supply I want to buy is not on OS4?


- In general, the OS4 program includes a wide range of products, brands, and part numbers although not every brand or part number may be included
- By purchasing office supplies through OS4, customers are able to ensure that they are meeting all relevant mandates and procurement regulations (TAA, EO 13834)
- We recommend purchasing a similar item to the office supply you are intending to buy

Can I order directly from an OS4 vendor?

- You are encouraged to use GSA Advantage
- You may order direct from vendors, but ensure that it is the same item on the OS4 contract prior to ordering.
- If you order an OS4 item directly from the vendor with your purchase card, you will get the OS4 pricing.

Order Using GSA Global Supply Website

The overall goal is to provide Government with a fast and efficient way for Federal agencies to requisition for Office Supplies and commodities at discounted prices with prompt, cost effective delivery and effective customer service.



[About GSA Global Supply™](#)
[Request A Catalog](#)
[Feedback](#)
[Help](#)



1-800-525-8027

Home > Search Results Your cart contains: 0 item(s): \$0.00

ACCOUNT LOGIN [Member Login](#)

Computer Products | Office Supplies | Furniture and Furnishings | Housewares and Cleaning | Industrial Supplies | Safety | Tools and Hardware | "Green" items | Disaster Relief

SEARCH/BROWSE
[Advanced Search](#)

In All Categories

GO

Search Results

Found 1 product for **7510015104866** Sort By: Most relevant [Sort It](#)

> SUGGESTED CATEGORIES

[Green items](#) (1) [Binders - Ring](#) (1)

Search within results (all the words)

[Find It](#)

[More "Refine" Options](#)

> SEARCH RESULTS

NSN/Mfr Part #/Product	Price/Delivery	Qty	Photo
7510-01-510-4866 Round Ring View Binder White, Capacity: 3", Standard rigid three-ring binder with clear overlay for insert on front cover to customize binder. Accommodates 8-1/2 x 11" sheets. More product details Manufacturer: NIB Contractor: GSA Global Supply	 \$7.23 EA 7 days	<input type="text"/> Add to Cart	

> RESTRICT YOUR SEARCH (all entries are optional)

FSSI OS4 Requisition Channel

- BPAs Awarded to 6 Small Businesses to include SDVOSB and Women Own Small Business
- Broken down into 3 categories/CLINs - General Office Supplies, Paper Products, and Toner Cartridges

FSSI OS4 Requisition Channel

- East Coast/West Coast Fulfillment for NSNs and Part Number Requisitions
- 3-4 days ARO; No minimum order amount

What if my order doesn't meet the minimum purchasing requirement?

- The minimum purchasing amount is currently up to \$100 (may be lower depending on vendor)
- We recommend that you pool together other purchases in your office using the "Park Cart" feature on GSA Advantage

What if my order doesn't meet the minimum purchasing requirement?

- Develop a strategy to purchase more items less frequently, planning ahead, so that you are making larger purchases.
- Remember, order minimums result in added value: better prices and less shipping waste

Orders Exceeding Micro-Purchase Threshold

- Orders exceeding Micro-Purchase threshold must be placed with the schedule contractor that can provide the supply or service that represents the best value. Reference FAR 8.405-1(c)



Orders Exceeding Micro-Purchase Threshold

(1) Consider reasonably available information about the supply or service offered under MAS contracts by surveying at least three schedule contractors through the GSA Advantage! online shopping service, by reviewing the catalogs or price lists of at least three schedule contractors, or by requesting quotations from at least three schedule contractors (see 8.405-5)



Orders Exceeding Micro-Purchase Threshold

(2) Document the circumstances for restricting consideration to fewer than **Three Schedule Contractors** based on one of the reasons at 8.405-6(a)



Orders exceeding the Simplified Acquisition Threshold

- Must be placed on a competitive basis (unless waiver applies)
- Issue RFQ with description of the supplies and basis the selection will be made
- Post the RFQ on e-Buy
- Consult FAR 8.405-1 for more information

Establishing BPAs on OS4

- In accordance with [Federal Acquisition Regulation \(FAR\) 8.405-3](#), ordering activities may establish Blanket Purchase Agreements (BPAs) under any GSA Schedule contract. [GSA Schedules](#) simplify the filling of recurring needs for supplies and services, while leveraging ordering activities' buying power by taking advantage of quantity discounts, saving administrative time, and reducing paperwork.

Establishing BPAs on OS4

- To establish BPAs, ordering activities evaluate different contractors on Schedule for a particular category of supply or service, then establish an ongoing agreement for repetitive orders from the selected contractor.

Benefits of BPAs

- Convenience, efficiency, and reduced costs
- Eliminate contracting and open market costs including the search for sources, the need to prepare solicitations, and the requirement to synopsise the acquisition

Benefits of BPAs

- Provide opportunities to negotiate improved discounts
- Satisfy recurring requirements



Benefits of BPAs

- **Reduce** administrative costs by eliminating repetitive acquisition efforts
- **Permit** ordering activities to leverage buying power through volume purchasing
- **Enable** ordering activities streamlined ordering procedures
- **Reduce** procurement lead time

Tax Exemption

- Purchases on behalf of the Federal Government are exempt from most taxes
- In accordance with clause 552.212-4(k), Taxes, the contract price includes all applicable Federal, State and local taxes

GSA Advantage!



Why order through GSA *Advantage!*

- Step-by-step ordering guide available
- Multiple ways to evaluate vendors, products, and pricing
- Filters to limit results to green items, small business vendors, toner, and AbilityOne products

Why order through GSA *Advantage!*

- Quantity discount pricing
- Park Cart feature
- Varied shipping options



Access GSA Advantage! Online


<https://www.gsaadvantage.gov>


Select **Login**, or **Register** if you have not yet done so.



The screenshot shows the GSA Advantage! website homepage. At the top, the GSA Advantage! logo is on the left, and navigation links (MY ACCOUNT, NSN ORDERING, eTOOLS, HELP, REGISTER, LOGIN) are on the right. The LOGIN link is circled in red. Below the header is a search bar with a dropdown menu for 'Products' and a search button. The main content area features several promotional tiles: 'Information about COVID-19 related products' (with a red 'IMPORTANT' tag), 'The New GSA Advantage! is Here' (with a 'NEWS' tag), 'Healthcare Furniture' (with a 'NEW PRODUCT' tag), and 'Strategic Sourcing'. Below these is a blue banner with a feedback survey titled 'How are we doing?'. The 'Special Product Categories' section includes 'ENVIRONMENTAL', 'DISASTER RELIEF & PANDEMIC PRODUCTS', and 'AbilityOne'. The 'GSA IT Solutions' section includes 'LAPTOP/DESKTOP SOLUTIONS', 'ADVANTAGESELECT', and 'IT SECURITY'. A URL is visible at the bottom left: <https://www.gsaadvantage.gov/advantage/ns/information/news?key=COVID-19>.

Login to GSA *Advantage!*





Sign In

Email Address
Please enter your Email Address

Password

☐ Remember me

Sign In

[Need help signing in?](#)

Access the FSSI Office Supply Items

Click here

GSA Advantage!

MY ACCOUNT ▾ NSN ORDERING ▾ #TOOLS ▾ HELP REGISTER LOGIN

Search Products ▾ Enter search keyword(s)  Advanced Search

Deliver Faster

You Can Help GSA Deliver Faster

Learn More



GSA FEDERAL MARKETPLACE STRATEGY

GSA's Fast Forward Marketplace (EMD) Strategy releases its
GSA Federal Marketplace Strategy

Learn More



Maintenance Repair Facility Supplies (MRFS)

Learn More

Strategic Sourcing

Leveraging Government buying power to get you the best value and price.

Products ▾
Services ▾

View All Offerings >

How are we doing?

We want to hear from you.

In an ongoing effort to refine and improve Advantage, please provide some quick feedback and let us know what you think.

Send us your feedback!

Special Product Categories



ENVIRONMENTAL

Access a wide variety of environmental products available to support your Green efforts.

Learn More



DISASTER RELIEF & PANDEMIC PRODUCTS

Find supplies, equipment, and services in support of disaster relief and emergency preparedness.

Learn More

AbilityOne

ABILITYONE

Easily find a wide variety of common-use products, such as SKILCRAFT.

Learn More

GSA IT Solutions



LAPTOP/DESKTOP SOLUTIONS

Browse through OMB approved standard configurations for desktop and laptop



ADVANTAGESELECT

Access to FAR compliant, pre-competed products without having to perform any further competition.



IT SECURITY

Offering approved cybersecurity products and services that you can customize to meet your needs.

https://www.gsaadvantage.gov/advantage/wa/search/topcls=computer_search?cat=ADV ENV

Access the FSSI Office Supply Items

Browse Categories



PRODUCTS

Building & Industrial

Electronics & Technology

Facilities & Supplies

Furniture & Furnishings

Janitorial & Sanitation Supplies FSSI (BIC)

Law Enforcement, Fire & Security

Maintenance, Repair & Operations FSSI (BIC)

Office Equipment

Office Supplies

Office Supplies & Equipment FSSI (BIC)

Scientific & Medical

Tools, Paint & Recreational

Vehicles & Equipment

SERVICES

About Buying Services



Energy Services



Environmental Services



Categories appear on the left hand side of the main page. click on **“Office Supplies & Equipment FSSI (BIC)”**



Find your desired product within the FSSI store

Option 1: Search for your product by typing it into the FSSI search bar

The screenshot displays the 'Office Supplies & Equipment FSSI' website. The header includes the title and a brief description of the FSSI OS4 program. Below the header, the page is divided into three main sections. On the left is a 'BROWSE' sidebar with a list of product categories, each with a plus icon for expansion. The center section features a search bar with the placeholder text 'SEARCH FOR' and a dropdown menu set to 'Office Supplies & Equipment FSSI'. To the right of the search bar is a 'Search' button. Below the search bar, there are four filter boxes: 'ABILITY ONE PRODUCTS', 'SMALL BUSINESS PRODUCTS', 'GSA GLOBAL SUPPLY NSN PRODUCTS', 'TONER SUPPLIES', and 'GREEN PRODUCTS'. Each filter box contains an icon, a title, a description, and a 'Select this filter' checkbox. Red arrows are overlaid on the image: one points from the 'BROWSE' sidebar to the search bar, and another points from the bottom right towards the 'Search' button.

Office Supplies & Equipment FSSI
Order FSSI Office Supplies (OS4)

The Federal Strategic Sourcing Initiative for Office Supplies Fourth Generation (FSSI OS4) is the federal government's premiere solution for acquiring office supplies. FSSI OS4 helps customer agencies cut costs, eliminates price variability, and increases efficiencies by buying everyday supplies - such as pens, paper, and printing products - from a list of vendors at negotiated low prices. GSA will continually be awarding additional contracts on this latest office supplies solution as our OS3 contracts will expire in December 2019. OS4 provides an opportunity to achieve significant savings and meet sustainable acquisition and other socioeconomic goals. GSA is here to help! If you have questions about FSSI OS4, direct all inquiries to our email address: fssi.officesupplies@gsa.gov. A list of OS4 vendors and contracts can be found at www.gsa.gov/os4.

BROWSE

- Abrasive wheels
- Abrasives
- Additives
- Adhesives and sealants
- Aerospace systems and components
- Agric, forestry, landscape equipmnt
- Animal feed
- Anti static equipment and supplies
- Art materials
- Art

SEARCH FOR **IN** **Office Supplies & Equipment FSSI** **Search**

ABILITY ONE PRODUCTS
Find mandatory source products
☐ Select this filter

SMALL BUSINESS PRODUCTS
Need products from small businesses?
☐ Select this filter

GSA GLOBAL SUPPLY NSN PRODUCTS
Shop for GSA provided products
☐ Select this filter

TONER SUPPLIES
Need toner? Get it here!
☐ Select this filter

GREEN PRODUCTS
Go green! Locate green products
☐ Select this filter

Find your desired product within the FSSI store

Option 2: Search for your product by typing it into the FSSI search bar *and* clicking **Select this filter** for one or more categories and selecting **Search**.

The screenshot shows the 'Office Supplies & Equipment FSSI' website. The header includes the title and a description of the FSSI OS4 program. The main navigation bar features a search bar, the text 'IN', a dropdown menu set to 'Office Supplies & Equipment FSSI', and a 'Search' button. On the left, a 'BROWSE' sidebar lists various product categories. The main content area displays several product categories, each with an icon, a title, a description, and a 'Select this filter' button. Red arrows and circles highlight the search bar, the 'Search' button, and the 'Select this filter' buttons for 'ABILITY ONE PRODUCTS', 'SMALL BUSINESS PRODUCTS', 'GSA GLOBAL SUPPLY NSN PRODUCTS', 'TONER SUPPLIES', and 'GREEN PRODUCTS'. A red arrow also points to the 'BROWSE' sidebar. A red arrow points to the 'Search' button. A red arrow points to the 'Select this filter' button for 'GSA GLOBAL SUPPLY NSN PRODUCTS', which is marked with a red asterisk and the text '*NEW filter!*'.

Office Supplies & Equipment FSSI
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BROWSE

- Abrasive wheels
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- Aerospace systems and components
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SEARCH FOR IN Office Supplies & Equipment FSSI

ABILITY ONE PRODUCTS
Find mandatory source products
☐ Select this filter

SMALL BUSINESS PRODUCTS
Need products from small businesses?
☐ Select this filter

GSA GLOBAL SUPPLY NSN PRODUCTS
Shop for GSA provided products
☐ Select this filter ***NEW filter!***

TONER SUPPLIES
Need toner? Get it here!
☐ Select this filter

GREEN PRODUCTS
Go green! Locate green products
☐ Select this filter

Browse the search results to find what you want

Review the Search Results by your most important criteria: **Most Relevant (default option)**, **Product Name**, **NSN/mfr. Part number**, **Manufacturer Name**, **Price – High to Low**, or **Price – Low to High**. Or use **Refine By** drop-downs in the left column to filter by **Sources**, **Socio-economic**, **Green**, etc.

Available Categories

DISPLAYING RESULTS FOR:
OFFICE SUPPLIES & EQUIPMENT FSSI

Copier and printer paper
Photography paper
Calculator or register paper
Toilet tissue
Multipurpose paper
Parchment paper
Writing paper
Kraft paper
Vellum paper
Art or craft paper
Paper
Carbon paper
Cardstock
Stationery
Construction paper
Paper models
Plotters
Notebook paper
Computer printout paper
Domestic disposable dishes
Paper cutters & refills

REFINE BY

Business/Socio-economic Types +

Green/Special Programs +

Search Results - Products

criteria: **Office Supplies & Equipment FSSI** and **paper**

Search within
Search within results

Search options
all the words **Update results**

1 2 3 4 5 Next

Limit Price

Sort Most relevant

View as Grid

CASPOL8511
PAPER, 8.5X11, 20LB, WHT

Mfr: BOISE CASCADE PAPER
from **\$5.46**
From 41 sources
DISAST **BPA** **FSSI**
Includes:
w v d s ew dv h wo o 8a

Description
POLARIS PREMIUM MULTIPURPOSE PAPER, BRIGHT, 20LB, 8.5 X 11, WHITE, 500 SHEETS/REAM, 10 REAMS/CARTON. Highly versatile premium paper designed for a variety of offices and high-sp...

7530-01-503-8441
100% POSTCONSUMER PAPER

Mfr: NIB
\$83.66 BX
From 24 sources
DISAST **ADDITION** **Green** **BPA** **FSSI**
7 days

Description
White, 8-1/2 x 11", SKILCRAFT, Basis Weight 20 lbs This copier paper is environmentally friendly while delivering reliable, high quality performance. This 92 bright paper is excell...

Contractor:
GSA Global Supply
provided by: **PACIFIC INK, INC.**

Browse the search results to find what you want

Click on the item name to select.

Available Categories

DISPLAYING RESULTS FOR:
OFFICE SUPPLIES & EQUIPMENT FSSI

Copier and printer paper

Photography paper

Calculator or register paper

Toilet tissue

Multipurpose paper

Parchment paper

Writing paper

Kraft paper

Vellum paper

Art or craft paper

Paper clips

Carbonless paper

Cardstock papers

Stationery

Construction paper

Paper towels

Plotter paper

Notebook filler paper

Computer printout paper

Domestic disposable dishes

Paper cutters or refills

REFINE BY

Business/Socio-economic Types +

Green/Special Programs +

Search Results - Products

See Services Results > Go to Expanded View >

criteria: Office Supplies & Equipment FSSI x and paper x

Search within
Search within results

Search options
all the words


Update results

1 2 3 4 5 Next

Limit Price

Sort Most relevant

View as Grid



PAPER, 8.5X11, 20LB, WHT

Mfr: BOISE CASCADE PAPER

from \$5.46


From 41 sources

DISAST PURCH BPA FSSI

Includes: w v d s ew dv h wo o 8a

Description

POLARIS PREMIUM MULTIPURPOSE PAPER, 97 BRIGHT, 20LB, 8.5 X 11, WHITE, 500 SHEETS/REAM, 10 REAMS/CARTON. Highly versatile premium paper designed for all types of offices and high-sp...



100% POSTCONSUMER PAPER

Mfr: NIB

\$83.66 BX

From 24 sources

DISAST PURCH ADMPY Onix BPA FSSI

7 days

Description

White, 8-1/2 x 11", SKILCRAFT, Basis Weight 20 lbs This copier paper is environmentally friendly while delivering reliable, high quality performance. This 92 bright paper is excell...

Contractor:

GSA Global Supply provided by: PACIFIC INK, INC.

Select the product you want to buy

Review the Features, Contractor, Socio-economic labels, and Minimum Order Requirements. Then, select a **radio button**.



Enlarge/More Views >>

PAPER,POL,MP,FSC,20,97B,11,W

Mfr Part No.:
Contractor Part No.:
Manufacturer:
Contract No.:
MAS Schedule/SIN:
Warranty:
Country of Origin:
Weight:

POL-8511
POL-8511
BOISE
47QSEA19D0037 (ends: Jan 9, 2024)
MAS/3399400S4
STANDARD WARRANTY
UNITED STATES OF AMERICA
1.000 LB

Federal Strategic Sourcing Initiative (FSSI)
 Disaster Purchasing Items

See each vendor's
minimum order
requirement.

Price \$5.46 RM
Qty: 1

sold and shipped by
CARTRIDGE SAVERS, INC
Contract minimum order: \$100.00

VOLUME DISCOUNTS
10000 - 14999 0.25%
15000 - 99999999 0.5%

ORDER DISCOUNTS
\$10,000+ 0.25 %

SHIPPING OPTIONS
Next Day: 15% of order
Desktop: 20% of order
Secure Desktop: 25% of order

Product Details

Description

Get your print project started off on the right foot with Boise Polar's Premium Multipurpose Paper. Make a great impression with paper that provides exceptional results in printers and copiers. Print with radiant brightness for crisp text and sharp images. Features Colorlok Technology, 99.99% jam-free performance, guaranteed by the manufacturer. Tested by Buyers Laboratory Inc. for performance you can trust. Box Tops for Education clips. Made in the USA. 20 lb paper is great for copies and reports. Forest Stewardship Council (FSC) - For wood/paper products from forests certified to the "gold" standard of responsible forestry. Forest Stewardship Council US-0081. FSC Certification ensures responsible use of forest resources and provides assurance that the fiber in this paper comes from forests that are well-managed to protect biodiversity and the livelihoods of the people that depend on those forests.

Compare Available Sources

Instructions: Select a source below, enter qty at left, then Add to Cart. To view another contractor description, simply select the Contractor in the list below.
⚡ Indicates when discounts are offered.

Top 40:

select	Price/Unit\$		Features	Contractor ⚡	Socio	Green	Photo	Deliv Days ⚡	Min Order ⚡	FOB/Shipping ⚡
<input type="radio"/>	\$5.46	RM		CARTRIDGE SAVERS, INC				4 days delivered ARO	\$100.00	D-CONUS/O-AK,PR,HI
<input type="radio"/>	\$41.80	CT 1 CT		SUPPLY CHIMP				1 day shipped ARO	\$100.00	D-CONUS/O-AK,PR,HI
<input type="radio"/>	\$41.81	RM 1		LUCILLE MAUD CORPORATION				7 days delivered ARO	\$100.00	D-CONUS ND-AK,PR,HI
<input type="radio"/>	\$43.13	CT 1 EA		DE NOVO GROUP LLC				3 days delivered ARO	\$100.00	D-CONUS/O-AK,PR,HI

Look for the BLUE “FSSI” Icon




Enlarge/More Views >>

PAPER, POL, MP, FSC, 20, 97B, 11, W

Mfr Part No.:
Contractor Part No.:
Manufacturer:
Contract No.:
MAS Schedule/SIN:
Warranty:
Country of Origin:
Weight:

POL-8511
POL-8511
BOISE
47QSEA19D0037 (ends: Jan 9, 2024)
MAS/3399400S4
STANDARD WARRANTY
UNITED STATES OF AMERICA
1.000 LB

 Federal Strategic Sourcing Initiative (FSSI)
 Disaster Purchasing Items

Price \$5.46 RM
Qty: 1 [Add to cart](#)

sold and shipped by
CARTRIDGE SAVERS, INC
Contract minimum order \$100.00

VOLUME DISCOUNTS
10000 - 14999 0.25%
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ORDER DISCOUNTS
\$10,000+ 0.25 %

SHIPPING OPTIONS
Next Day: 15% of order
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Product Details










Description

Get your print projects started off on the right foot with Boise Polar's Premium Multipurpose Paper. Make a great impression with paper that provides exceptional results in printers and copiers. Print with radiant brightness for crisp text and sharp images. Features Colorlok Technology, 99.99% jam-free performance guaranteed by the manufacturer. Tested by Buyers Laboratory Inc. for performance you can trust. Box Tops for Education clips. Proudly Made in the USA. 20 lb paper is great for copies and more. Forest Stewardship Council (FSC) - For wood/paper products from forests certified to the "gold" standard of responsible forestry. Forest Stewardship Council US-0081. FSC Certification ensures responsible use of forest resources and provides assurance that the fiber in this paper comes from forests that are well-managed to protect biodiversity and the livelihoods of the people that depend on those forests.

Compare Available Sources


Instructions: Select price below, enter qty at left, then Add to Cart. To view other contractor description, simply select the Contractor in the list below.
⚡ Indicates when volume discounts are offered.

Top 40:

select	Price/Unit	Features	Contractor	Socio	Green	Photo	Deliv Days	Min Order	FOB/Shipping
*	\$5.46 RM	 ⚡	CARTRIDGE SAVERS, INC				4 days delivered ARO	\$100.00	D-CONUS/O-AK,PR,HI
⊙	\$41.80 CT 1 CT	 ⚡	SUPPLY CHIMP				1 day shipped ARO	\$100.00	D-CONUS/O-AK,PR,HI
⊙	\$41.81 RM 1		LUCILLE MAUD CORPORATION				7 days delivered ARO	\$100.00	D-CONUS ND-AK,PR,HI
⊙	\$43.13 CT 1 EA		DE NOVO GROUP LLC				3 days delivered ARO	\$100.00	D-CONUS/O-AK,PR,HI

Select the product you want to buy

Enter your desired quantity and select **Add to Cart**.





Enlarge/More Views >>

PAPER, POL, MP, FSC, 20,97B,11,W

Mfr Part No.:
Contractor Part No.:
Manufacturer:
Contract No.:
MAS Schedule/SIN:
Warranty:
Country of Origin:
Weight:

POL-8511
POL-8511
BOISE
47QSEA19D0037 (ends: Jan 9, 2024)
MAS/3399400S4
STANDARD WARRANTY
UNITED STATES OF AMERICA
1.000 LB

 Federal Strategic Sourcing Initiative (FSSI)
 Disaster Purchasing Items

Qty: **Add to cart**

\$5.46 RM

sold and shipped by
CARTRIDGE SAVERS, INC
Contract minimum order: \$100.00

VOLUME DISCOUNTS
10000 - 14999 0.25%
15000 - 99999999 0.5%

ORDER DISCOUNTS
\$10,000+ 0.25 %

SHIPPING OPTIONS
Next Day: 15% of order
Desktop: 20% of order
Secure Desktop: 25% of order

Product Details










Description

Get your print projects started off on the right foot with Boise Polar's Premium Multipurpose Paper. Make a great impression with paper that provides exceptional results in printers and copiers. Print with radiant brightness for crisp text and sharp images. Features Colorlok Technology, 99.99% jam-free performance guaranteed by the manufacturer. Tested by Buyers Laboratory Inc. for performance you can trust. Box Tops for Education clips. Proudly Made in the USA. 20 lb paper is great for copies and reports. Forest Stewardship Council (FSC) - For wood/paper products from forests certified to the "gold" standard of responsible forestry. Forest Stewardship Council US-0081. FSC Certification ensures responsible use of forest resources and provides assurance that the fiber in this paper comes from forests that are well-managed to protect biodiversity and the livelihoods of the people that depend on those forests.

Compare Available Sources

Instructions: Select price below, enter qty at left, then Add to Cart. To view another contractor description, simply select the Contractor in the list below.
⚡ Indicates when volume discounts are offered.

Top 40:

select	Price/Unit		Features	Contractor	Socio	Green	Photo	Deliv Days	Min Order	FOB/Shipping
*	\$5.46	RM		CARTRIDGE SAVERS, INC				4 days delivered ARO	\$100.00	D-CONUS/O-AK,PR,HI
⓪	\$41.80	CT 1 CT		SUPPLY CHIMP				1 day shipped ARO	\$100.00	D-CONUS/O-AK,PR,HI
⓪	\$41.81	RM 1		LUCILLE MAUD CORPORATION				7 days delivered ARO	\$100.00	D-CONUS ND-AK,PR,HI
⓪	\$43.13	CT 1 EA		DE NOVO GROUP LLC				3 days delivered ARO	\$100.00	D-CONUS/O-AK,PR,HI

Review your order + Checkout

Option 1: Select **Checkout** to finalize your order.

SHOPPING CART

Continue Shopping

Update Cart

Park Cart

Cart total: **\$109.20** **Checkout**

NOTES:

Note OS-1

CARTRIDGE SAVERS, INC 47QSEA19D0037 offers order discounts for FSSI Office Supplies. To meet the order discount levels you can increase the quantity of the listed items, or shop for additional items from this contract. To view the order discount levels, click on the contractor name above.

Cart Items

CARTRIDGE SAVERS, INC (47QSEA19D0037)

View more items under this BPA

Note OS-1

Mfr: BOISE
PAPER,POL,MP,FSC,20,97B,11,W
POL-8511

Direct Delivery
4 days delivered ARO

Qty

\$5.46 RM

reduce price

Get quote on eBuy

☐

\$109.20

Sub Total: **\$109.20**

Related Products

○○○○○

<

>

Pay for your order

Select your **Shipping Time** and, if desired, **Additional Shipping Options**.

CHECKOUT - SHIPPING OPTIONS

[Back](#)

[Continue](#)



Shipping Options are available from the following Contractors. Please look over the options to determine if any of the delivery options should be applied to your order.

Contractor: CARTRIDGE SAVERS, INC

SHIPPING OPTIONS

Shipping Time		Additional Cost
<input checked="" type="radio"/>	Standard Delivery (3-4 Business days)	\$0.00
<input type="radio"/>	Next Business Day	\$16.38
Additional Shipping Options		
<input type="radio"/>	Desktop Delivery	\$21.84
<input type="radio"/>	Secure Desktop Delivery	\$27.30

Order 1 Summary

Items	\$109.20
Shipping	\$0.00
Order 1 Total: \$109.20	



Pay for your order

Select **Continue** to enter your payment information.

CHECKOUT - SHIPPING OPTIONS

[Back](#)

[Continue](#)



Shipping Options are available from the following Contractors. Please look over the options to determine if any of the delivery options should be applied to your order.

Contractor: CARTRIDGE SAVERS, INC

SHIPPING OPTIONS

Shipping Time	Additional Cost
<input checked="" type="radio"/> Standard Delivery (3-4 Business days)	\$0.00
<input type="radio"/> Next Business Day	\$16.38

Additional Shipping Options

<input type="radio"/> Desktop Delivery	\$21.84
<input type="radio"/> Secure Desktop Delivery	\$27.30

Order 1 Summary

Items	\$109.20
Shipping	\$0.00
Order 1 Total: \$109.20	

Pay for your order

If you need to add/change your **payment method**, click **Change Payment Information**.

CHECKOUT REVIEW

[Back to Cart](#)

[Park Cart](#)

[Process Order](#)

Order Summary

Purchase Order 1: \$109.20

Order Total: **\$109.20**

PAYMENT INFORMATION

Card: ****-****-****-****
Exp. Date: Jun 2020

[Change Payment Information](#)

CUSTOMER INFORMATION

YOUR NAME
General Services Administration

Phone: XXX-XX-XXXX
douglas.r.*****@gsa.gov

[Change Customer Information](#)

Shipping Address:

[Change Address](#)

ADDRESS:

GSA
1 WORLD TRADE CENTER
New York, NY 10007

INDIVIDUAL RECEIVING SHIPMENT

Receiving Dept.
XXX-XXX-XXXX
XXXXXXXX@XXXX.COM

Purchase Order 1 **CARTRIDGE SAVERS, INC**

PURCHASE ORDER NO. 47QDCC20ME99G

Requisition/Reference No.

DEALER: CARTRIDGE SAVERS, INC 2801 COHO ST MADISON, WI

Delivery Time
4 days delivered ARO

Appropriation Data

PO Note

Deliver on or before

May ▼ 19 ▼ 2020 ▼

FOB
See Below

Mfr. Part No.	FOB	Qty	Unit Price	Total Price
POL-8511 PAPER,POL,MP,FSC,20,97B,11,W	Destination - Includes Shipping	20	\$5.46	\$109.20
PO Total:				\$109.20

Pay for your order

Click **New Purchase Card** or **DoDAAC**, enter the information that populates, click **Add payment**, and then click **Continue**.

CHECKOUT - SELECT METHOD OF PAYMENT

Back

Continue



Instructions: The following payment methods are associated with your membership. You may enter any necessary changes and click 'Update' to save. If you have a Purchase Card, make sure the expiration date is valid.

Note: The billing option for purchase card is offered for purchases of GSA NSNs only (not available for items authorized/billed by a contractor). On your card statement, these purchases can appear as individual lines or can be consolidated. If you elect consolidated billing, and need to view a breakdown of this consolidated line when reconciling your statement, you may login to GSA Advantage, click on Your Orders then click on "Reconcile credit card statement". Follow the instructions on the screen to obtain a breakdown of the consolidated line.

+ New Purchase Card

+ New AAC/DoDAAC

Purchase Cards

AAC/DoDAACs

Apply for AAC

Apply for a Password



Shipping your order

If you need to add/change your **Shipping Address** click here.

CHECKOUT REVIEW

[Back to Cart](#)[Park Cart](#)[Process Order](#)

Order Summary

Purchase Order 1: \$109.20

Order Total: **\$109.20**

PAYMENT INFORMATION

Card #: XXXX-XXXX-XXXX-9497
Exp. Date: Jun 2020

[Change Payment Information](#)

CUSTOMER INFORMATION

YOUR NAME
General Services Administration

Phone: XXX-XXX-XXXX
douglas.r.nelson@gsa.gov

[Change Customer Information](#)

Shipping Address:

ADDRESS:

GSA
1 WORLD TRADE CENTER
New York, NY 10007

INDIVIDUAL RECEIVING SHIPMENT

Receiving Dept.
XXX-XXX-XXXX
XXXXXXXX@XXXXX.COM

[Change Address](#)

Purchase Order 1 CARTRIDGE SAVERS, INC

PURCHASE ORDER NO. 47QDCC20ME99G

Requisition/Reference No.

DEALER: CARTRIDGE SAVERS, INC 2801 COHO ST MADISON, WI

Delivery Time

4 days delivered ARO

Appropriation Data

Deliver on or before

May ▼ 19 ▼ 2020 ▼

FOB

See Below

PO Note

Mfr. Part No.	FOB	Qty	Unit Price	Total Price
POL-8511 PAPER,POL,MP,FSC,20,97B,11,W	Destination - Includes Shipping	20	\$5.46	\$109.20
PO Total:				\$109.20

Confirm and process your order

Review your order and select **Process Order**.

CHECKOUT REVIEW

Order Summary

Purchase Order 1: \$109.20

Order Total: **\$109.20**

PAYMENT INFORMATION

Card #: XXXX-XXXX-XXXX-9497
Exp. Date: Jun 2020

[Change Payment Information](#)

CUSTOMER INFORMATION

YOUR NAME
General Services Administration

Phone: XXX-XXX-XXXX
douglas.r.nelson@gsa.gov

[Change Customer Information](#)

Shipping Address:

[Change Address](#)

ADDRESS:

GSA
1 WORLD TRADE CENTER
New York, NY 10007

INDIVIDUAL RECEIVING SHIPMENT

Receiving Dept.
XXX-XXX-XXXX
XXXXXXXX@XXXXX.COM

Purchase Order 1 **CARTRIDGE SAVERS, INC**

PURCHASE ORDER NO. 47QDCC20ME99G

Requisition/Reference No.

DEALER: CARTRIDGE SAVERS, INC 2801 COHO ST MADISON, WI

Delivery Time

4 days delivered ARO

Appropriation Data

Deliver on or before

May ▼ 19 ▼ 2020 ▼

FOB

See Below

PO Note

Mfr. Part No.	FOB	Qty	Unit Price	Total Price
POL-8511 PAPER,POL,MP,FSC,20,97B,11,W	Destination - Includes Shipping	20	\$5.46	\$109.20
PO Total:				\$109.20

Review your order + Park Cart

Option 2: Take advantage of economies-of-scale pricing by selecting **Park Cart** to allow your colleagues to add items to your cart, or to return at a later date to consolidate your order.

CHECKOUT REVIEW



Order Summary

Purchase Order 1: \$109.20

Order Total: **\$109.20**

PAYMENT INFORMATION

Card #: XXXX-XXXX-XXXX-9497
Exp. Date: Jun 2020

[Change Payment Information](#)

CUSTOMER INFORMATION

YOUR NAME
General Services Administration

Phone: XXX-XXX-XXXX
douglas.r.nelson@gsa.gov

[Change Customer Information](#)

Shipping Address:

[Change Address](#)

ADDRESS:

GSA
1 WORLD TRADE CENTER
New York, NY 10007

INDIVIDUAL RECEIVING SHIPMENT

Receiving Dept.
XXX-XXX-XXXX
XXXXXXXX@XXXX.COM

Purchase Order 1 CARTRIDGE SAVERS, INC

PURCHASE ORDER NO. 47QDCC20ME99G

Requisition/Reference No.

DEALER: CARTRIDGE SAVERS, INC 2801 COHO ST MADISON, WI

Delivery Time
4 days delivered ARO

Appropriation Data

Deliver on or before

May ▼ 19 ▼ 2020 ▼

FOB

See Below

PO Note

Mfr. Part No.	FOB	Qty	Unit Price	Total Price
POL-8511 PAPER,POL,MP,FSC,20,97B,11,W	Destination - Includes Shipping	20	\$5.46	\$109.20
PO Total:				\$109.20

Parked Cart

Enter a **Cart Name** and then click **Park Cart**.

Park a Cart

Instructions: You must assign a name to your cart. You also have the option of assigning a password. If the name you assign matches the exact name of a cart in "Your current parked carts" list, then the contents of the parked cart will be overwritten by the contents of the new cart.

Please Note: Prices are subject to change and may be different when the cart is retrieved.

Cart Information

Cart Name:

Cart Password: (optional)

Park Cart

☒ clear my Shopping Cart after parking (optional)

Your Current Parked Carts

Cart #↕	Cart Name↕	Last Updated↕
5332320	Cart 1	03/27/2020

Parked Cart

Click on the Cart Name for Cart details or to forward it.

To retrieve a cart someone sent you, click Retrieve Parked Cart.

(You can also get to this screen at any time using the “My Account” drop-down at the top of the site)



Parked Carts

Retrieve Parked Cart



Instructions:

Click the Cart Name to view the cart's contents, update the cart name, or forward the cart to someone.

Cart #	Cart Name	Last Updated	Password	Remove
5385182	The Cart	05/15/2020	No	
5332320	Cart 1	03/27/2020	No	

Parked Cart

The cart details appear on the right-hand side of the screen when you click on a cart. Here, you can view the contents, forward the cart, or add to it with additional shopping.

Parked Cart

Forward Cart

Add to Cart

Remove Cart

Parked Cart Information

Cart Name:

The Cart

Cart Password:

Reenter New Password:

Update Parked Cart

Product	NSN/Mfr Part #
PAPER,POL,MP,FSC,20,97B,11,W	POL-8511

view

Forward a Cart

Parked Cart



Forward Cart

Cancel

Forward a Cart



Instructions:

Enter recipient email address(es) and message in the fields below. Multiple addresses must be separated by commas. (Ex. person1@gsa.gov, person2@gsa.gov).

Cart Number: 5385182

Cart Name: The Cart

Cart Password:

From: YOUR NAME

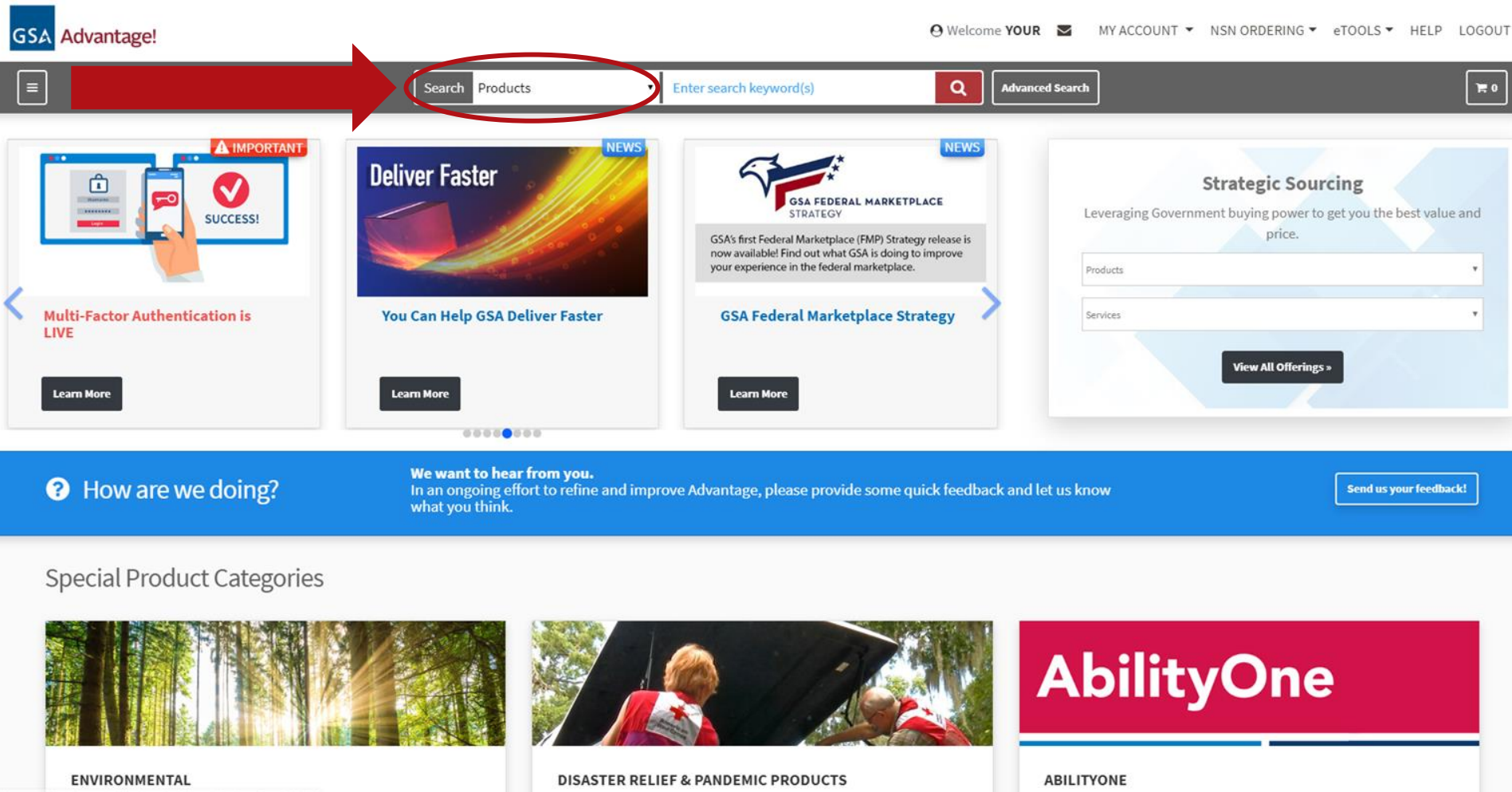
Subject: Shopping Cart from GSA Advantage

Recipient's Email:

Message:

Alternative Search Option

Change filter on homepage.



The screenshot shows the GSA Advantage! homepage. At the top left is the 'GSA Advantage!' logo. On the right is a navigation bar with links: 'Welcome YOUR', 'MY ACCOUNT', 'NSN ORDERING', 'eTOOLS', 'HELP', and 'LOGOUT'. Below this is a search bar with a dropdown menu currently set to 'Products'. A red arrow points from the left towards this dropdown. To the right of the dropdown is a search input field with the placeholder text 'Enter search keyword(s)' and a magnifying glass icon. Further right is an 'Advanced Search' button and a shopping cart icon showing '0' items.

The main content area features four promotional cards:

- Multi-Factor Authentication is LIVE**: Includes an 'IMPORTANT' banner, an illustration of a hand holding a smartphone, and a 'SUCCESS!' message. A 'Learn More' button is at the bottom.
- Deliver Faster**: Features a 'NEWS' banner, an illustration of a box with motion lines, and the text 'You Can Help GSA Deliver Faster'. A 'Learn More' button is at the bottom.
- GSA Federal Marketplace Strategy**: Features a 'NEWS' banner, the GSA logo, and text about the first Federal Marketplace (FMP) Strategy release. A 'Learn More' button is at the bottom.
- Strategic Sourcing**: Includes the text 'Leveraging Government buying power to get you the best value and price.' Below this are two dropdown menus for 'Products' and 'Services'. A 'View All Offerings >' button is at the bottom.

A blue banner below the cards contains a question mark icon and the text 'How are we doing?'. To the right of this is a feedback section with the text 'We want to hear from you. In an ongoing effort to refine and improve Advantage, please provide some quick feedback and let us know what you think.' and a 'Send us your feedback!' button.

The bottom section is titled 'Special Product Categories' and features three categories:

- ENVIRONMENTAL**: Accompanied by a photograph of a sunlit forest.
- DISASTER RELIEF & PANDEMIC PRODUCTS**: Accompanied by a photograph of two people in red shirts with a white cross logo loading supplies into the back of a truck.
- ABILITYONE**: Accompanied by a solid red background with the 'AbilityOne' logo in white.

Alternative Search Option

Select Office Supplies and Equipment FSSI from the dropdown.

The screenshot displays the GSA Advantage! website interface. At the top, the GSA Advantage! logo is on the left, and navigation links (Welcome YOUR, MY ACCOUNT, NSN ORDERING, eTOOLS, HELP, LOGOUT) are on the right. Below the header is a search bar with a dropdown menu currently set to 'Products'. A red circle highlights the option 'Office Supplies & Equipment FSSI (BIC)' in the dropdown list. A red arrow points from the 'GSA Federal Marketplace Strategy' section to the highlighted option. The page also features a 'Strategic Sourcing' section with filters for Products and Services, and a 'Special Product Categories' section with images for Environmental, Disaster Relief & Pandemic Products, and AbilityOne.

GSA Advantage!

Welcome YOUR MY ACCOUNT NSN ORDERING eTOOLS HELP LOGOUT

Search Products Enter search keyword(s) Advanced Search

Products

- Products
- Services
- BPAs
- Building & Industrial
- Electronics & Technology
- Facilities & Supplies
- Furniture & Furnishings
- Janitorial & Sanitation Supplies FSSI (BIC)
- Law Enforcement, Fire & Security
- Maintenance, Repair & Operations FSSI (BIC)
- Office Equipment
- Office Supplies
- Office Supplies & Equipment FSSI (BIC)**
- Scientific & Medical
- Tools, Paint & Recreational
- Vehicles & Equipment

Special Categories

- Environmental Products
- Disaster Relief & Pandemic Products
- Ability One Products

GSA Federal Marketplace Strategy

GSA's first Federal Marketplace (FMP) Strategy release is now available! Find out what GSA is doing to improve your experience in the federal marketplace.

Maintenance Supplies (MR)

Strategic Sourcing

Leveraging Government buying power to get you the best value and price.

Products Services

View All Offerings >

How are we doing?

We want to hear from you. In an ongoing effort to improve our service, please provide some quick feedback and let us know.

Send us your feedback!

Special Product Categories

ENVIRONMENTAL

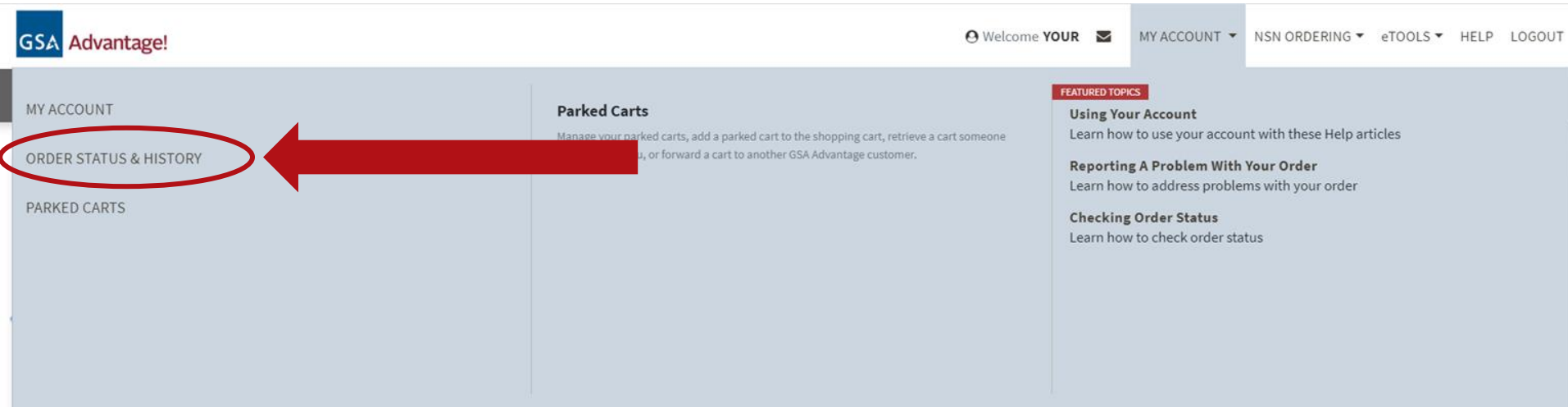
DISASTER RELIEF & PANDEMIC PRODUCTS

AbilityOne

ABILITYONE

OS4 Feature: Real Time Order Tracking

Once you have made an order, visit GSA Advantage homepage. Under **My Account**, select **Order Status and History**.



OS4 Feature: Real Time Order Tracking

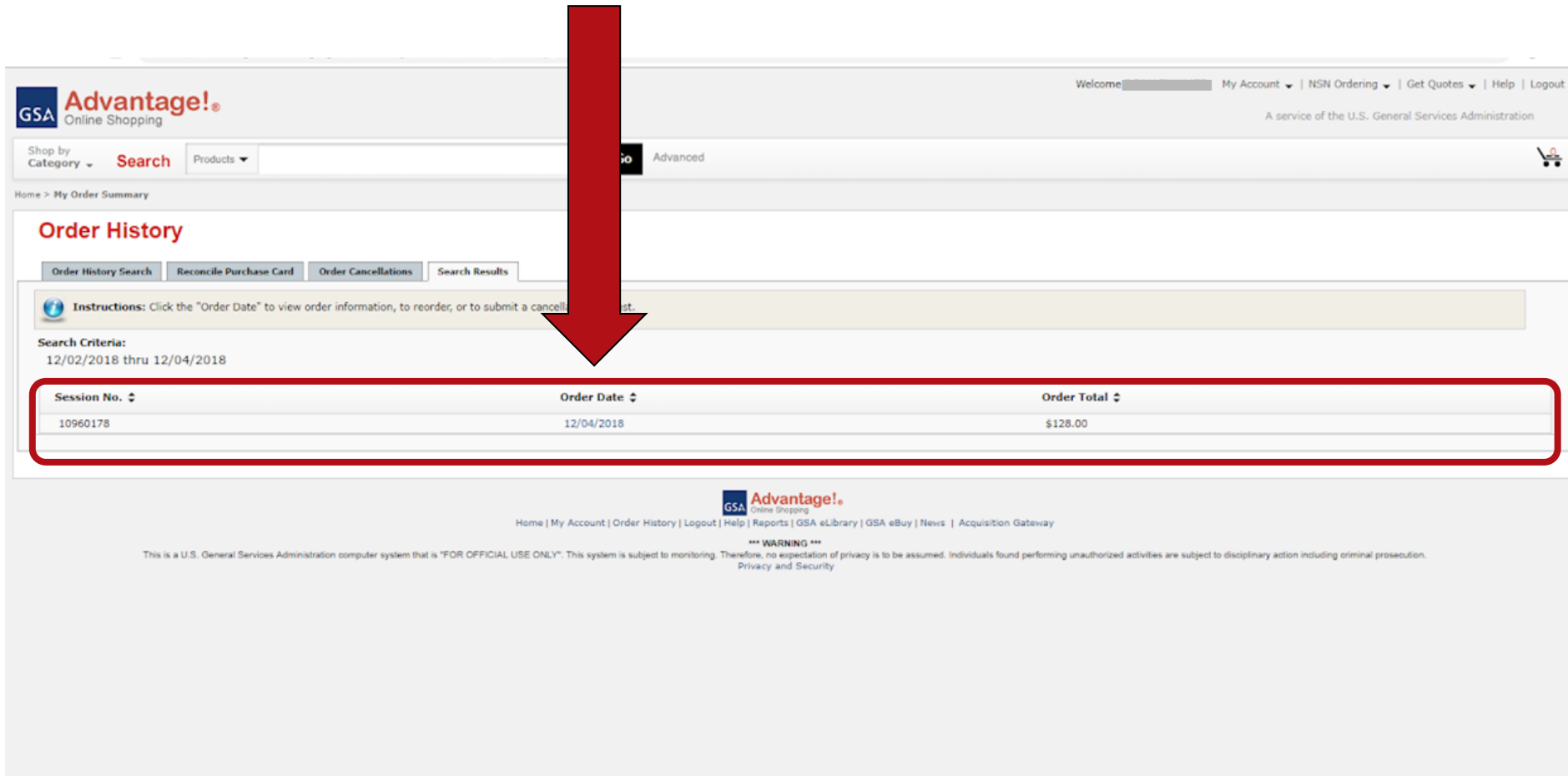
Choose **View All Orders** (or other order search options on the page).

The screenshot displays the OS4 Real Time Order Tracking interface. At the top, there are two tabs: "Order History Search" and "Reconcile Purchase Card". Below the tabs, the "View All orders" button is highlighted with a red circle and a red arrow. The interface is divided into three main sections:

- VIEW ORDERS BY DATE RANGE**: This section includes two input fields for "from" and "to" dates, both with the placeholder "mm/dd/yyyy". A "Search Orders" button is located at the bottom of this section.
- VIEW A SPECIFIC ORDER**: This section features a "Search for" input field and a "Which field should we search in?" section with three radio button options: "Session No." (selected), "PO No.", and "Requisition No.". A "Search Orders" button is at the bottom.
- FIND ITEMS ORDERED**: This section includes a "Search for" input field and a "Which field should we search in?" section with three radio button options: "NSN/Mfr Part No." (selected), "Item Name", and "Contractor". Below this is an "Enter order date range (optional)" section with "from" and "to" date input fields (placeholder "mm/dd/yyyy"). A "Search Orders" button is at the bottom.

OS4 Feature: Real Time Order Tracking

View Order history and select the order you would like to track.



The screenshot shows the GSA Advantage! Online Shopping interface. At the top, there's a navigation bar with links for 'Welcome', 'My Account', 'NSN Ordering', 'Get Quotes', 'Help', and 'Logout'. Below this is a search bar with 'Shop by Category' and 'Search' buttons. The main content area is titled 'Order History' and includes tabs for 'Order History Search', 'Reconcile Purchase Card', 'Order Cancellations', and 'Search Results'. A large red arrow points down to the first order in the table. The table has three columns: 'Session No.', 'Order Date', and 'Order Total'. The first order listed is Session No. 10960178, Order Date 12/04/2018, and Order Total \$128.00. The footer contains a warning message and a link to 'Privacy and Security'.

Advantage!®
Online Shopping

Welcome [User] My Account | NSN Ordering | Get Quotes | Help | Logout
A service of the U.S. General Services Administration

Shop by Category Search Products Advanced

Home > My Order Summary

Order History

Order History Search Reconcile Purchase Card Order Cancellations Search Results

Instructions: Click the "Order Date" to view order information, to reorder, or to submit a cancellation.

Search Criteria:
12/02/2018 thru 12/04/2018

Session No. ↕	Order Date ↕	Order Total ↕
10960178	12/04/2018	\$128.00

Home | My Account | Order History | Logout | Help | Reports | GSA eLibrary | GSA eBuy | News | Acquisition Gateway

*** WARNING ***
This is a U.S. General Services Administration computer system that is "FOR OFFICIAL USE ONLY". This system is subject to monitoring. Therefore, no expectation of privacy is to be assumed. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.
Privacy and Security

OS4 Feature: Real Time Order Tracking

Order information is available in real time.

OS4 Feature: Real Time Order Tracking

Order information is available in real time.

Tracking Number

Session Total: \$128.00
Payment: XXXX-XXXX-XXXX-7913

Purchase Order

PO #: 47QDCC19M351Q [View/Print PO](#)

Vendor: SUPPLY CHIMP 800-592-1306
Order Status POC: sales@supplychimp.com

Reorder	Item #	Qty	Price	Total	Deliv Days	Ship To	Status	Status Qty	Mode of Shipment	Tracking #	Cancel Request
<input type="checkbox"/>	7510015195770 ABILITYONE 5195770 7510015195770 SKILCRA <small>ABILITY ONE</small>	20 PK	\$6.40	\$128.00	1 days shipped ARO	1	Shipped 12/04/18	20	United Parcel Service Inc	1ZW69R180373476196	<input type="checkbox"/>
PO Total:				\$128.00							

[Submit](#)

Shipping Address(es):

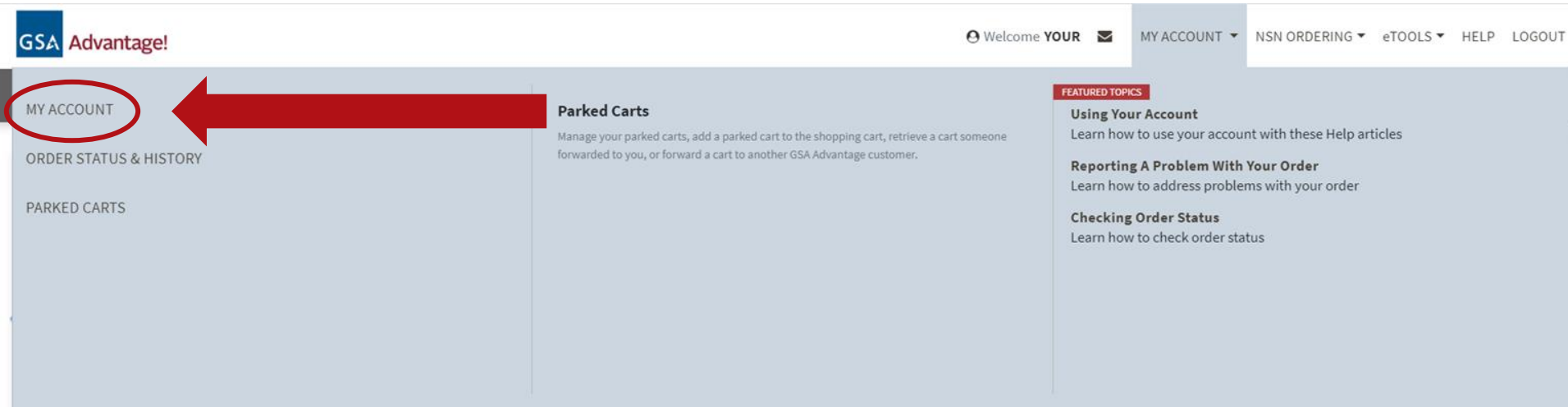
Address 1
General Services Administration
1 WORLD TRADE CENTER
RM 55W09
New York, NY 10007
United States

Individual Receiving Shipment
DEAN ZUMMER
2122648348
DEAN.ZUMMER@GSA.GOV

Symbols:
ABILITY ONE AbilityOne item

E-mail order updates

Visit the GSA Advantage homepage. Under **My Account**, select **“My Account.”**



E-mail order updates

Scroll to the bottom of the profile page to **Email Preferences**, turn on status updates and “**Consolidated.**”

Ordering Email Verification

✔ Your email address has been verified. You may place orders on GSA Advantage and/or create Requests for Quotes (RFQs) on GSA eBuy.

Email Preferences

Would you like to receive News and Information related to GSA Advantage? ☒

Would you like to receive email status updates for your orders? ☒

Content of Emails

Consolidated - Send me one daily message combining all orders ▼

Email Format

Plain Text ▼

Update

Summary of Steps to Ordering From GSA Advantage!

1. Go to <https://www.gsaadvantage.gov>
1. Log in using your username and password
1. Back at the home page click on “Office Supplies & Equipment FSSI” in the left hand column under “Products”

Summary of Steps to Ordering From GSA Advantage!

4. Locate the search bar in the middle of the page
5. Begin search!
6. Add items to your cart and check out with your appropriate method of payment

Delivery or Service Issues? Contact National Customer Service Centers (NCSC)

Call: [1-800-488-3111](tel:1-800-488-3111)

Email: ncsccustomer.service@gsa.gov

Hours of Operation:

Sunday 8:00 P.M. to Friday 8:30 P.M. CST

Other Purchasing Channels Available-

But why would you???

- Agency virtual stores
- Vendors websites
- FedMall
- Phone or directly with the vendor
- OS4 pricing for walk-in store customers

GSA Advantage! is the simplest to use and best for tracking agency spend!

GSA eBuy
***(for orders over the
micro-purchase threshold)***




GSA eBuy Overview

- You can use GSA eBuy to post RFQs (Request for Quotes) for FSSI OS4.
- GSA eBuy is an online Request for Quote (RFQ) tool. Buyers may prepare and post RFQs for specific supplies.
- When searching GSA eBuy, search “OS4” instead of “Office Supplies” to limit the RFQ to FSSI OS4 and receive superb government savings.

eBuy Login

Select “Buyer” at the top left.






Sign in as a... **Buyer** Contractor

Welcome to
eBuy

GSA eBuy is a powerful and intuitive acquisition tool used by thousands of US federal agencies and military services worldwide to achieve required competition, best pricing and value. GSA eBuy saves you time and money - all while keeping you FAR compliant.



Benefits at a glance

Overview **Buyers** Contractors

GSA eBuy was designed to bring ease and versatility to online procurement. Here is a sample of what can be done using GSA eBuy:

- Post requirements and receive quotes electronically on millions of products and services
- Find sources of supply
- Seek information
- Procure complex requirements by attaching statements of work
- Request large dollar items
- Establish Blanket Purchase Agreement (BPA) pricing

eBuy Login

Enter your GSA Advantage ID and Password to log in.



GSA eBuy

Welcome to
eBuy

GSA eBuy is a powerful and intuitive acquisition tool used by thousands of US federal agencies and military services worldwide to achieve required competition, best pricing and value. GSA eBuy saves you time and money - all while keeping you FAR compliant.

Benefits at a glance

Overview Buyers Contractors

GSA eBuy was designed to bring ease and versatility to online procurement. Here is a sample of what can be done using GSA eBuy:

- Post requirements and receive quotes electronically on millions of products and services
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- Procure complex requirements by attaching statements of work
- Request large dollar items
- Establish Blanket Purchase Agreement (BPA) pricing

Buyer Sign In

User ID

Password

Sign in

Trouble signing in?
I need to...

[Recover my User ID](#) [Recover my Password](#)

[Need to register?](#)

[Register for a User ID and Password](#)

eBuy Search

Click “Prepare an RFQ now”

The screenshot displays the GSA eBuy website. At the top, the navigation bar includes the GSA eBuy logo, a user profile for ROBERT, and links for RFQ Finder, Prepare a New RFQ, My RFQs, and Messages. Below the navigation bar is a banner with the text "GSA eBuy" and a description: "A powerful tool designed for acquisition professionals and government buyers to bring ease and versatility to online procurement." The main content area features a heading "Preparing an Request for Quote (RFQ) is as easy as..." followed by three steps: SEARCH (Search for a solution), SELECT (Select factors to notify), and PREPARE (Prepare your requirements). A large red arrow points from the SELECT step down to a yellow button labeled "Prepare an RFQ now", which is circled in red. At the bottom, a section titled "Focus On ..." contains three images: a hand drawing a flowchart, a cloud diagram with various service terms, and a person looking through a telescope.

GSA eBuy

RFQ Finder Prepare a New RFQ My RFQs Messages Welcome, ROBERT

GSA eBuy

A powerful tool designed for acquisition professionals and government buyers to bring ease and versatility to online procurement.

Preparing an Request for Quote (RFQ) is as easy as...

SEARCH
Search for a solution

SELECT
Select factors to notify

PREPARE
Prepare your requirements

Prepare an RFQ now

Focus On ...

eBuy Search

Type “OS4” into the eBuy Search Bar

GSA

eBuy

RFQ Finder

Prepare a New RFQ

My RFQs

Messages

Welcome, ROBERT

1

SEARCH

2

SELECT

3

PREPARE

4

SUBMIT

Search

Instructions: The first step in preparing a Request For Quote (RFQ) is selecting a category to post your requirements. Using the search field, enter keywords or general terms that best describe what you are looking for and eBuy will return the categories that match your search criteria.

Search by keywords or Schedule/SIN/GWAC number

Find all terms

GO

Not sure where to start? Here are some solution categories to help get you started.

Building & Industrial

IT Solutions & Electronics

Recreation & Apparel

Travel & Transportation Solutions

Disaster Relief

Laboratory, Scientific, & Medical

Security Solutions

Vehicles & Watercraft

Furniture & Furnishings

Law Enforcement, Fire, & Security

Services

Wildland Fire & Equipment

Hospitality, Cleaning, & Chemicals

Office Solutions

Tools, Hardware, & Machinery

Winter Supplies & Services

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Requisitioning with GSA Global Supply

A Government to Government Wholesale Supply Source

- GSA Global Supply has already procured in-demand products on the government's behalf
 - Simple requisition between agencies.
- Satisfies all Federal Acquisition Regulation (FAR) requirements, including Trade Agreements Act policies, socio economic goals, AbilityOne mandates, executive orders and best overall competitive pricing.

Requisitioning with GSA Global Supply

A Government to Government Wholesale Supply Source

- Order via DoD Activity Address Code, Civilian Activity Address Code, Government Purchase Card, MILSTRIP/FEDSTRIP
- <http://www.GSAGlobalsupply.gsa.gov>
 - Phone: (800) 488-3111
DSN: 465-1416
Fax: 800-856-7057

Government Ordering Methods

- MILSTRIP
 - Internal Supply System
 - Manual Transmission via DD1348-6
- Links:
 - <http://www.gsaAdvantage.gov>
 - <https://www.ebuy.gsa.gov/>
 - <http://www.GSAGlobalsupply.gsa.gov>
 - [FedMall](#) (this site requires CAC/PIV)

Information Sources

<http://www.gsa.gov/OS4>

- List of all vendors with information
- Ordering guide and links to purchasing websites

<http://www.gsa.gov/csd>

- Find your local GSA Customer Service Director

**Thank You from GSA's Region 2
Federal Acquisition Service (FAS)
CASE Business Development Training Team!**

***For more information please**

Email:

fssi.officesupplies@gsa.gov